

Home Sale Preparation Checklist



Here is a list of home features, tips and things you can consider in sprucing up your home for that first date with your homebuyer. Accomplish a little everyday and soon your home will be ready to make that lasting first impression.

Variable mark Comb Annual	Class out and averaging classes add outre	The Covers
Your Home's Curb Appeal	☐ Clean out and organize closets, add extra	The Garage
☐ Mow lawn	space by packing clothes and items you won't need again until after you've moved	☐ Sell, give away, or throw out unnecessary
Trim shrubs	☐ Remove extra furniture, worn rugs, and	items
☐ Edge gardens and walkways ☐ Weed and mulch	items you don't use; keep papers, toys,	☐ Clean oily cement floor
	etc. picked up—especially on stairways	□ Provide strong overhead light□ Tidy storage or work areas
☐ Sweep walkways and driveway, remove branches, litter or toys	☐ Repair problems such as loose door	Tidy storage or work areas
☐ Add color and fill in bare spots with	knobs, cracked molding, leaking taps and	The Basement
plantings	toilets, squeaky doors, closets or screen	☐ Sell, give away, or throw out unnecessary
Remove mildew or moss from walls or	doors which are off their tracks	items
walks with bleach and water or other	☐ Add dishes of potpourri, or drop of vanilla	Organize and create more floor space
cleaner	or bath oil on light bulbs for scent	by hanging tools and placing items on
☐ Take stains off your driveway with	☐ Secure jewelry, cash and other valuables	shelves
cleanser or kitty litter		Clean water heater and drain sediment
☐ Stack woodpile neatly	The Living Room	Change furnace filter
☐ Clean and repair patio and deck area	Make it cozy and inviting, discard	Make inspection access easy
Remove any outdoor furniture which is	chipped or worn furniture and frayed or	Clean and paint concrete floor and walls
not in good repair	worn rugs	Provide strong overhead light
☐ Make sure pool or spa sparkles	The Dining Room	The Attic
☐ Check for flat-fitting roof shingles	☐ Polish any visible silver and crystal	☐ Tidy up by discarding or pre-packing
Repair broken windows and shutters,	☐ Set the table to help viewers imagine	☐ Make sure energy-saving insulation is
replace torn screens, make sure frames	entertaining here	apparent
and seams have solid caulking		☐ Make sure air vent is in working order
☐ Hose off exterior wood and trim, replace	The Kitchen	☐ Provide strong overhead lighting
damaged bricks or wood	Make sure appliances are spotless inside	☐ Leave a flashlight close by in case buyers
☐ Touch up exterior paint, repair gutters	and out (try baking soda for cleaning	want to look at the attic or crawlspace
and eaves	Formica stains)	
☐ Clean and remove rust from any window	☐ Make sure all appliances are in perfect	When It's Time To Show
air conditioning units Paint the front door and mailbox	working order	☐ Make sure your property profile folder,
Add a new front door mat and consider a	☐ Clean often forgotten spots on top of	utility bills, MLS profile, house location
seasonal door decoration	refrigerator and under sink Wax or sponge floor to brilliant shine,	survey, etc. are available
☐ Shine brass hardware on front door,	clean baseboards	 Open all draperies and shades, turn on all lights
outside lighting fixtures, etc.	☐ Unclutter all counter space, remove	☐ Pick up toys and other clutter, check to
☐ Make sure doorbell is in good working	countertop appliances	make sure beds are made and clothes ar
order	☐ Organize items inside cabinets, pre-pack	put away
	anything you won't be using before you	☐ Give the carpets a quick vacuuming
General Interior Tips	move	☐ Add some strategically placed fresh
☐ Add a fresh coat of interior paint in light,		flowers
neutral colors	The Bathrooms	☐ Open bathroom windows for fresh air
☐ Shampoo carpeting, replace if necessary	Remove all rust and mildew	☐ Pop a spicy dessert or just a pan of
☐ Clean and wax hardwood floors, refinish	☐ Make sure tile, fixtures, shower doors, etc.	cinnamon in the oven for aroma
if necessary	are immaculate and shining	☐ Turn off the television and turn on the
☐ Clean and wash kitchen and bathroom	☐ Make sure all fixtures are in good repair	radio music at a low volume
floors	☐ Replace loose caulking or grout	☐ Make a fire in the fireplace if appropriate
☐ Wash all windows, vacuum blinds, wash	☐ Make sure lighting is bright, but soft	☐ Put pets in the backyard or arrange for a
window sills Clean the fireplace	The Master Bedroom	friend to keep them
☐ Clean the fireplace	☐ Organize furnishings to create a spacious	Make sure pet areas are clean and odor-
	look with well-defined sitting, sleeping,	free
	and dressing areas	Make sure all trash is disposed of in

neatly covered bins

on the home

☐ Head out ten or more minutes before the show time for buyers to arrive and focus

